

Direct Debit Request

Complete this form in **BLOCK LETTERS** and:

- **post it to** Asgard, PO Box 7490, Cloisters Square, Perth WA 6850

Questions? Call Investor Services on 1800 998 185 or email asgard.investor.services@asgardwealthsolutions.com.au

Note: Privacy laws protect your privacy. Read our Privacy Brochure for more information. A copy can be obtained from Investor Services.

1. Request for debiting amounts to accounts by the Direct Debit System

Date

To: **Asgard Capital Management Ltd** ABN 92 009 279 592 (Asgard)

I/We (Insert your name in full)

Surname or company name or business name

Given names, ACN or ABN

request Asgard, until further notice in writing, to debit my/our account described in section 2, by any amounts which Asgard (User ID number 016103) may debit or charge me/us through the Direct Debit System.

I/We understand and acknowledge that Asgard may by prior arrangement and advice to me/us, vary the amount or frequency of future debits.

I/We agree to the terms of the Direct Debit Request Service Agreement provided on page 3 of this form.

Signatures (If joint account, all signatures may be required)

Date

Date

Address

Asgard Account number (if known)

Asgard Account name

2. The schedule

Insert details of account which is to be debited

Account name

BSB number

 -

Account number

Branch name and address

 State Postcode

Note:

1. Direct debiting is not available on the full range of accounts. If in doubt, please refer to your Financial Institution.
2. You can only have one Direct Debit Request for each Asgard Account.

Asgard Capital Management Ltd ABN 92 009 279 592 ('we' or 'us')

User ID: 016103,

Level 38, Central Park, 152 St George's Terrace, Perth, WA 6000.

You have entered or are about to enter into an arrangement under which you make payments to us. You want to make those payments by use of the Direct Debit System (DDS).

This agreement sets out the terms on which we accept and act under a Direct Debit Request (DDR) you give us to debit amounts from your account under the DDS. It is additional to the arrangement under which you make payments to us.

Please ensure you keep a copy of this agreement as it sets out certain rights you have against us and certain obligations you have to us due to giving us your DDR.

When we are bound by this agreement

1. We agree to be bound by this agreement when we receive your DDR complete with the particulars we need to draw an amount under it.

What we agree to and what we can do

2. We only draw money out of your account in accordance with the terms of your DDR.
3. We do not give you a statement of the amounts we draw under your DDR.
4. On giving you at least 14 days notice, we may change our procedures in this agreement, change the terms of your DDR, or cancel your DDR.
5. You may ask us to: alter the terms of your DDR; defer a payment to be made under your DDR; stop a drawing under your DDR; or cancel your DDR by emailing asgard.investor.services@asgardwealthsolutions.com.au or writing to Asgard Investor Services, PO Box 7490, Cloisters Square, PERTH WA 6850.
6. You can dispute any amount we draw under your DDR by calling Asgard Investor Services on 1800 998 185; emailing asgard.investor.services@asgardwealthsolutions.com.au or writing to Asgard Investor Services, PO Box 7490, Cloisters Square, PERTH WA 6850.
7. We deal with any dispute under Clause 6 of this agreement as follows. We and our bank review our respective records. If necessary we contact your financial institution to review its records. We advise you and your adviser in writing within two to four weeks, depending on the nature and extent of the dispute, and the measures taken to resolve it.
8. If the day on which you must make any payment to us is not a business day, we will draw on your account under your DDR on the first business day following that day.
9. If your financial institution rejects any of our attempts to draw an amount in accordance with your DDR, we contact you and your adviser in writing. After three consecutive rejections we advise you and your adviser in writing that you can no longer make payments by direct debit.
10. We will not disclose to any person any information you give us on your DDR, which is not generally available, unless: you dispute any amount we draw under your DDR and we need to disclose any information relating to your DDR or to any amount we draw under it to the financial institution at which your account is held or the financial institution which sponsors our use of the DDS or both of them; you consent to that disclosure; or we are required to disclose that information by law.

What you should consider

11. Not all accounts held with a financial institution are available to be drawn on under the DDS.
12. Before you complete your DDR, it is best to check account details against a recent statement from your financial institution to ensure the details on your DDR are completed correctly.
13. If you are uncertain when your financial institution processes an amount we draw under your DDR on a day which is not a business day, please enquire with your financial institution.
14. It is your responsibility to ensure there are sufficient cleared funds available in your account, by the due date on which we draw any amount under your DDR, to enable us to obtain payment in accordance with your DDR.
15. We request you to direct all requests to stop or cancel your DDR to us or your financial institution and all enquiries relating to any dispute under Clause 6 of this agreement to us or your financial institution.